



Annual Survey of Law Enforcement Facilities – Calendar Year 2024

Please see Monitoring Authority on page 3

SECTION I. Facility Identification

Agency Name:

Date:

Facility Name:

Facility Street Address:

City:

Zip:

County:

SECTION II. Facility Operation

ADULT DETENTION			
1. Will ADULTS be <u>securely</u> held in this facility?	Yes	No	
<i>If YES, check ALL that apply:</i>			
Locked Room	Cell	Cuffing Fixture	Other, explain

JUVENILE DETENTION				
1. Will JUVENILES be held in this facility?	Yes	No		
<i>If YES, check ALL that apply:</i>				
<u>Nonsecure</u>	<u>Secure:</u>			
	Locked Room	Cell	Cuffing Fixture	Other, explain

CERTIFICATION	
<p>If YES to Questions 1 AND 2 above (shaded areas), AND adults in detention are held in 1) Locked Room, 2) Cell, and/or 3) an area within secure perimeter, <u>you must submit the Monthly Report on the Detention of Minors – Calendar Year 2024</u> each month AND check the box below.</p>	
	<p>By checking this box, the sheriff or chief of police certifies that the facility is in conformity with the regulations adopted by the Office of Youth and Community Restoration under WIC §210.2(a). <i>(California Code of Regulations, Title 15, Article 9, Minors in Temporary Custody in a Law Enforcement Facility.)</i></p>

SECTION III. Contact Information

Name and Title of Reporting Person Date:

Phone: Email:

Name and Title of Facility Administrator Date:

Phone: Email:

Submit completed form **by email:** OYCRCompliance.Monitor@chhs.ca.gov

by mail: Office of Youth and Community Restoration
ATTN: OYCR Compliance Monitoring
1215 O Street, MS-08
Sacramento, CA 95814

Questions? OYCRCompliance.Monitor@chhs.ca.gov
or (916) 651-0423

This form may be downloaded at: <https://oycr.ca.gov/compliance-monitoring>

NOTICE TO REPORTERS: Beginning July 1, 2024, the Office of Youth and Community Restoration (OYCR) assumed responsibility for Compliance Monitoring of LE facilities. All forms and surveys must be submitted to OYCR after July 1, 2024. For updates and information please visit our website.

Office of Youth and Community Restoration Monitoring Authority

The Federal Juvenile Justice and Delinquency Prevention Act (JJDPA)¹ and Welfare and Institutions Code (WIC) §209(f) require the Office of Youth and Community Restoration (OYCR) to monitor facilities that hold minors in detention for compliance with three core requirements:

- 1. Deinstitutionalization of Status Offenders** (JJDPA Section 223 (a) [11])
Minors who are charged with only a status offense (WIC §601) or who are nonoffenders (WIC §300) **must not** be held in secure detention.
- 2. Separation** (JJDPA Section 223 (a) [12])
Minors held in secure detention **must not** come into sight or sound contact with adult offenders.
- 3. Jail Removal** (JJDPA Section 223 (a) [13])
Delinquent minors (WIC §602) **must not** be held in secure detention for more than six (6) hours. There is NO processing exception.

Additionally, WIC §210.2 requires OYCR to survey law enforcement agencies regarding the processing of minors to ensure compliance with WIC §207.1(b).

WIC §210.2(b) requires that the sheriff or chief of police of facilities containing a lockup for adults and that is used in any calendar year for the secure detention of any minor, certify that the facility is in conformity with the regulations adopted by OYCR under WIC §210.2(a). (California Code of Regulations, Title 15, Article 9, Minors in Temporary Detention in a Law Enforcement Facility.)

If such a facility holds minors in custody, the agency must submit the number of minors held each month on the **Monthly Report on the Detention for Minors – Calendar Year 2024** for each month in 2024. This will assist OYCR with data collection and federal auditing requirements.

INSPECTION REQUIREMENTS

Depending on the type of facility you operate, each facility will be inspected as listed below:

All facilities identified through the Annual Survey of Law Enforcement Facilities may be subject to onsite verification.

The following types of facilities will be inspected TRIENNIALY:

- Facilities that answer **YES** to questions 1 **AND** 2 on the Annual Survey of Law Enforcement Facilities.
 - These facilities report that they intend to hold adults **AND** minors in secure detention in their facility.

¹ Pub. L. No. 93-415 (1974), 34 U.S.C. 5601. For more information on the JJDPA and compliance monitoring, please visit: <https://www.ojjdp.gov/compliance/index.html>.