



July 9, 2024

TO: Sheriffs, Marshalls, Chiefs of Police, Law Enforcement Agency Commanders, Chief Probation Officers, Juvenile Detention Facility Managers, Status Offender and Federal Youth Reporters, and Court Holding Facility Administrators

FR: Judge Katherine Lucero (ret.), Director
Office of Youth and Community Restoration

RE: **OYCR IS THE NEW DESIGNATED STATE AGENCY FOR TITLE II**

I am writing to introduce the Office of Youth and Community Restoration (OYCR) within the California Health and Human Services Agency (CalHHS) as the new Designated State Agency (DSA) responsible for compliance monitoring under the federal Juvenile Justice and Delinquency Prevention Act (JJDP). As of July 1, 2024, OYCR received compliance monitoring and JJDP inspection responsibilities from the Board of State and Community Corrections (BSCC) for the following programs: *Minors in Detention (MID)*, *Status Offenders and Federal Youth (SOFY) – Juvenile Facilities*, and *Minors in Court Holding (MCH-CH)* (Pursuant to AB 169, Chapter 50 Statutes of 2024).

OYCR is actively engaged in ensuring that all facilities within our state adhere to the federal mandates outlined in the JJDP, particularly focusing on the Core Requirements related to the safe and humane treatment of youth in custody. To facilitate this process, all applicable facilities must submit any required monthly and annual reports as well as JJDP Separation Incident reports on a regular basis OYCR via email or mail at the contract information below.

Email Address:

OYCRCompliance.Monitor@chhs.ca.gov

Mailing Address:

Office of Youth and Community Restoration
1215 O Street, MS-08
Sacramento, CA 95814

Website:

[Compliance Monitoring - OYCR \(ca.gov\)](https://www.oycr.ca.gov)

❖ **(MID) - Sheriffs, Chiefs of Police, and Law Enforcement Agency Commanders**

Please distribute this letter to ALL substations under your jurisdiction, including storefront, mall, airport, stadium, theme park, or other locations.

- ❖ **(SOFY) Juvenile Facilities - Chief Probation Officers, Juvenile Detention Facility Managers, Status Offender and Federal Youth Reporters**
Please distribute to every Camp, Juvenile Hall, Secure Youth Treatment Facility, and Special Purpose Juvenile Hall.

- ❖ **(MCH-CH) - Sheriffs, Marshals, Chiefs, and Court Holding Facility Administrators**
Please distribute to each court holding facility under your control or supervision.

Reporting Requirements – Please note the following data/report requirements along with corresponding due dates:

Monthly Reports: (Secure or Nonsecure Detention Facilities) To include the number and duration of such minors held in detention each month via the Monthly Report on the Detention of Minors – Calendar Year 2024, due to OYCR by the 10th of the following month.

Annual Reports: These reports should include comprehensive data and information regarding the facility's compliance with the Core Requirements of the JJDP. The reporting template and detailed instructions will be provided by OYCR.

JJDP Incident Reports: In cases where significant incidents occur within the facility that may impact compliance with the JJDP, incident reports must be submitted promptly. These reports should detail the nature of the incident, any actions taken, and steps for preventing future occurrences.

OYCR is actively engaged with our predecessor, the BSCC, to ensure a smooth transition of the JJDP Compliance Monitoring requirements. We fully anticipate all reporting, surveys, and technical assistance to continue without disruption and request that any required reports and surveys be submitted to OYCR via email or mail. Should you have any questions or want to discuss this transition, please do not hesitate to contact our Title II Manager, Krystal Lewis-Britton at 916-508-8097 as well as using the OYCR contact information provided above. Thank you in advance for your attention to this matter and for your continued commitment to upholding the principles of the JJDP.