



MINORS IN COURT HOLDING FACILITIES – CALENDAR YEAR 2025

THIS IS A REQUIRED SUBMISSION DUE FEBRUARY 28, 2025

Please see Monitoring Authority on last page

SECTION I. FACILITY IDENTIFICATION

Agency Name:

Date:

Facility Name:

Facility Street Address:

City:

Zip:

County:

SECTION II. FACILITY OPERATION

Adult Detention			
1. Will ADULTS be <u>securely</u> held in this court holding facility?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES, check ALL that apply			
Locked Room <input type="checkbox"/>	Cell <input type="checkbox"/>	Cuffing Fixture <input type="checkbox"/>	Other, explain <input type="text"/>

Juvenile Detention			
2. Will MINORS be held in this facility?		YES <input type="checkbox"/>	NO <input type="checkbox"/>
If YES, check ALL that apply			
Nonsecure <input type="checkbox"/>	Secure:		
	Locked Room <input type="checkbox"/>	Cell <input type="checkbox"/>	Cuffing Fixture <input type="checkbox"/>

SECTION III. CONTACT INFORMATION

Name and Title of Reporting Person

Date:

Phone:

Email:

Name and Title of Facility Administrator

Date:

Phone:

Email:

Submit completed form by email: OYCRCompliance.Monitor@chhs.ca.gov

by mail: Office of Youth and Community Restoration
ATTN: OYCR Compliance Monitoring
1215 O Street, MS-08
Sacramento, CA 95814

Questions? OYCRCompliance.Monitor@chhs.ca.gov
or (916) 651-0423

This form may be downloaded at: <https://oycr.ca.gov/compliance-monitoring>
under the Youth in Adult Detention and Court
Holding Facilities page.

NOTICE TO REPORTERS: As of July 1, 2024, the Office of Youth and Community Restoration (OYCR) assumed responsibility for Compliance Monitoring of CH facilities. All forms and surveys must be submitted to OYCR after July 1, 2024. For updates and information please visit our website.

MONITORING AUTHORITY

The Federal Juvenile Justice and Delinquency Prevention Act (JJJPA)¹ and Welfare and Institutions Code (WIC) §209(f) require the Office of Youth and Community Restoration (OYCR) to monitor facilities that hold minors in detention for compliance with three core requirements:

1. **Deinstitutionalization of Status Offenders** (JJJPA Section 223 (a) [11])
Minors who are charged with only a status offense (WIC §601) or who are nonoffenders (WIC §300) **must not** be held in secure detention.
2. **Separation** (JJJPA Section 223 (a) [12])
Minors held in secure detention **must not** come into sight or sound contact with adult offenders.
3. **Jail Removal** (JJJPA Section 223 (a) [13])
Delinquent minors (WIC §602) **must not** be held in secure detention for more than **six (6) hours** pending investigation, processing, and release.

Additionally, WIC §210.2 requires OYCR to survey law enforcement agencies regarding the processing of minors to ensure compliance with WIC §207.1(b).

If such a facility holds minors in secure custody, OYCR will follow up with the agency for additional information. This further step assists OYCR with data collection and federal auditing requirements.

INSPECTION REQUIREMENTS

Depending on the type of facility you operate, each facility will be inspected as listed below:

All facilities identified through the Annual Survey of Court Holding Facilities may be subject to onsite verification.

The following types of facilities will be inspected TRIENNIALLY:

- Facilities that answer **YES** to questions 1 **AND** 2 on the Annual Survey of Court Holding Facilities.
 - These facilities report that they intend to hold adults **AND** minors in secure detention in their facility.