



Office of Youth and Community Restoration

Secure Detention of Juveniles Log

This document is an EXAMPLE of a secure detention of juveniles log; although this information must be documented, there is no prescribed format.

INSTRUCTIONS

This log shall be kept pursuant to Welfare and Institutions Code(WIC) §207.1(b)(1)(F). At the end of each month, the entries on the log of juveniles held in secure detention shall be tallied and entered on the Office of Youth and Community Restoration form titled *Monthly Report on the Detention of Minors*. Ensure that each juvenile is counted only once. Detention begins when the juvenile enters the law enforcement facility and ends when the juvenile leaves the facility.

Definitions

Status Offense: A status offense is: runaway, underage drinking, possession of alcohol or tobacco, curfew violation, truancy. A juvenile detained on a warrant where the original offense is a status offense remains a status offender.

Stationary Objects: Stationary objects include cuffing rails, rings, desks, tables, or other immovable objects.

Section A.

Detentions:

Information shall be entered for each juvenile placed in secure detention, regardless of the length of time. The “Charge(s)” for which the juvenile is detained must include a criminal offense rather than a status offense (see definition of status offense below).

Section B.

Type of Release Codes:

Code #	Description
1	Juvenile released to parent or guardian.
2	Transfer to detention facility.
3	Other type of release.

Agency: _____

Month/Year: _____

Record ONLY those juveniles held in Secure Detention and document 30 minute checks

Conditions for Secure Detention (WIC §207.1(b)(1) / Title 15, Article 9):
 (secure = secure perimeter, cell, a locked room, or secured to a stationary object)

- Juveniles must be 14 years of age or older (WIC 602) AND detained under WIC §602.
- Juveniles may not be held longer than six (6) hours for processing purposes.
- The detaining officer must have reason to believe that the juvenile presents a serious risk of harm to self or others. This risk must be documented.
- Juveniles must be sight and sound separated from adult prisoners at all times (WIC §208).

**** Status Offenders and Nonoffenders must not be held in secure detention. ****

Status Offenses include: runaway, underage drinking, possession of alcohol/tobacco, curfew violations, truancy (WIC §601).

A Nonoffender is a dependent/neglected juvenile or a juvenile in need of mental health services with no delinquent charges (WIC §300).

**** Release Codes and definitions are listed on back of log. ****

A. Complete this section for each juvenile placed in secure detention.											B. Complete this section when juvenile is released or transferred.						
Juvenile / Officer / Approved By / Location	Sex	Age	Reason Detained	Entered Facility		WIC §207.1 Advisements		30 Minute observations or 15 minute observations if intoxicated				Released from Facility		Total Time in Facility	Type of Release Code*	Release Information	
			Charge(s)	Date	Time	Juvenile advised of	by: Initials	Time	Emp. Initials	Time	Emp. Initials	Date	Time	Hrs/Mins			
Juvenile's Name:							Purpose of secure detention		/	/	/	/					Released To:
Arresting Officer:							Expected duration of detention		/	/	/	/					Released By:
Detention Approved By:							6 hour detention limit		/	/	/	/					
Location of Secure Detention:	Juvenile Secured to a Stationary Object? (circle one): Yes No			Reason(s) for Secure Detention (circle all that apply): age; maturity; delinquent history; severity of offense; behavior; availability of staff to provide adequate supervision or protection; type and number of other individuals detained. Other:													
Juvenile's Name:							Purpose of secure detention		/	/	/	/					Released To:
Arresting Officer:							Expected duration of detention		/	/	/	/					Released By:
Detention Approved By:							6 hour detention limit		/	/	/	/					
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