

January 9, 2026

Attention: Sheriffs, Marshals, Chiefs, and Court Holding Facility Administrators

ANNUAL SURVEY OF COURT HOLDING FACILITIES AND REPORT FORMS FOR CALENDAR YEAR 2026

The Office of Youth and Community Restoration (OYCR) must annually survey each court holding facility that detains or confines adults, minors, or both populations, per the federal Juvenile Justice and Delinquency Prevention Act (JJDP). The enclosed survey requests information relative to how your court holding facility detains or confines minors and assists the OYCR in identifying its inspection responsibilities.¹ To ensure our records remain accurate, we must verify this information annually. For more information about the JJDP, please see the enclosed handout.

Please complete one survey for each court holding facility under your control or supervision **no later than February 28, 2026**. Your assistance in the completion of this annual survey is greatly appreciated. The survey is available on the OYCR website for submission via email and mail. For your convenience, a survey form is enclosed.

If a court holding facility holds adults **AND** minors in **SECURE DETENTION**, OYCR is required to monitor the court holding facility for compliance with two of the three core requirements of the JJDP. Each time a minor is detained or confined for **OVER** six (6) hours, the ***2026 Minors in Court Holding Detention Report*** must be completed and submitted to the OYCR. Facilities may need to coordinate with the supervising juvenile agency to document detention information. This will assist the OYCR with data collection and submission requirements. The JJDP also prohibits sight or sound contact between adult and juveniles who are detained or confined. This protection is more commonly known as the Separation requirement. Each time a separation incident occurs, the ***JJDP Separation Incident Report*** must be completed and submitted to OYCR. See enclosed instructions, the report form is available for submission online only via the OYCR website.

¹ The OYCR inspects local detention facilities biennially. Cal. Pen. Code § 6031(a) (2021). A “local detention facility” includes a court holding facility within a superior court that is operated by or supervised by personnel trained pursuant to Title 15 of the California Code of Regulations. Accordingly, court holding facilities are subject to Title 15 minimum standards. *Id.* at § 6031.4(d) (2021).

This letter and related documents are available on the OYCR website at: <https://oycr.ca.gov/>, under the *Youth in Adult Detention Facilities* button. Thank you for your continued support of this process. Should you or your staff have any questions regarding the detention of minors in court holding facilities, please contact your assigned Compliance Monitor at OYCRCompliance.Monitor@chhs.ca.gov or (916) 651- 0423.

As of July 1, 2024, (pursuant to AB 505, Chapter 528, Statutes of 2023). The JJDPa compliance monitoring responsibilities will pertain to the Office of Youth and Community Restoration (OYCR). Information and updates on the transition of compliance monitoring to OYCR will be provided on our website linked above as it becomes available.

Please do not hesitate to contact OYCR's Compliance Monitoring at OYCRCompliance.Monitor@chhs.ca.gov or (916) 651- 0423 for assistance at any time. We appreciate your continued dedication in gathering accurate and pertinent information in a timely manner.

Sincerely,

Alani Jackson
Deputy Director
Office of Youth and Community Restoration